

Role Profile

JOB TITLE: Director of Prevention and Commissioning

DIRECTORATE: People

REPORTS TO: Corporate Director of People

DATE: November 2020

1 PURPOSE OF YOUR JOB

To ensure through partnership working and integration that the council has in place an outcome based commissioning and quality improvement framework which meets the statutory sufficiency responsibilities in adults, children's, education and SEND services.

2 DIMENSIONS

TBC once finalised

| | |
|---------------------|---|
| Revenue Income | £ |
| Revenue Expenditure | £ |
| Better Care Fund | £ |
| Direct reports – | 3 |
| Indirect report – | |

3 PRINCIPAL ACCOUNTABILITIES

- To lead the ongoing integration of services, to ensure the development and implementation of a strategic plan for the public which is responsive to community needs.
- Develop market shaping strategies to ensure the right services for care are available in York and commissioned at the right quality, quantity and price.
- To ensure all services meet stat requirements for quality and review and deliver effective outcomes.

- To ensure the involvement of parents, carers, vulnerable adults, children and young people in the review and development of services.
- To deliver the statutory functions and responsibilities in respect of standards and improvements in Schools, Early Years and SEND provision, with the intent to enhance the education offer and seek to narrow the gap for those most vulnerable.
- Develop strategic plans to set direction and deliver key organisational objectives.
- Facilitate corporate working across services, encouraging innovation and creativity to help build integrated service delivery and improvements and ensure a corporate response to the development of services
- Represent the organisation at high levels with stakeholders across the Yorkshire Region and nationally, where applicable.
- Identify and work with key stakeholders to align priorities and resources to deliver improved partnership working and services that achieve better outcomes for York's citizens.
- Develop and maintain a corporate performance management regime ensuring the monitoring and reporting of performance, early identification of potential issues in order to take decisive and effective corrective action

4 JOB CONTEXT

This role (along with the Director of Safeguarding People) is one of two new senior level roles in the organisation. These roles demonstrate the investment and focus on these crucial areas of work. The job holders will work together to review and shape the relevant services to bring about service improvement and outcomes for people in York.

This is a joint role operating in both the council and the VoY CCG covering the commissioning of social care services, SEND and education and the statutory function in relation to quality and improvement in adults, children and education.

Outcome based commissioning is based on a model of analysis and understanding of community need and strengths, understanding input which demonstrate effectiveness in achieving outcomes, rigorous quality assurance and service review and service redesign, service and market development and performance management to ensure outcomes are achieved.

Regular contact with council members through working with the executive member, presenting recommendations and reporting progress and results to various council committees is required.

The job holder has the authority to make decisions within the Council's delegations up to £50,000 but will regularly be presenting proposals over £500,000 and £1 million to the Corporate Director and Chief Finance officer.

The role is part of the Directorate management team and the job holder contributes to the strategic and operational management to ensure achievement of both directorate and corporate aims and objectives.

Support the Corporate Director in the management of the Directorate. Lead, plan and deliver the Directorate's corporate priorities including existing and new legal responsibilities and functions conferred upon the council.

The job holder will support and deputise for the Corporate Director in the corporate and strategic management of the Directorate

This role is part of the emergency planning rota and the job holder is on call for out of hours emergencies.

This role is an Information Asset Owner and must carry out the responsibilities of an Owner as required and set out in the council's 'Information Governance/Data Protection Roles and Responsibilities Rules'.

5 IMPACT & INFLUENCE

The role has a major impact on delivering better integrated, good quality and value for money care which directly affects the wellbeing outcomes and life chances for York residents.

6 ORGANISATION

Structure to be confirmed but is likely to include:

- Head of Commissioning
- Head of Quality Assurance
- Head of Prevention and Integration
- Assistant Director of Education

7 HARDEST MOST DIFFICULT PART OF JOB

The most challenging aspect of the job is maximising and developing better collaborative working between the key partners

Ensuring sufficiency duties are met and delivering quality and value for money.

8 KNOWLEDGE SKILLS & EXPERIENCE

Substantial experience at senior management level, working in a political, complex, multi-functional organisation which should include:

- Experience at senior level in both the health and local authority setting is essential for this role with thorough knowledge and understanding of the legislative frameworks, governance, health and social care provision
- Experience of negotiating significant contracts, commissioning services and monitoring provision.
- Experience of developing and delivering strategies to meet organisation objectives and achieve planned results
- Experience of strategic and operational resource management, with strong analytical skills and an aptitude for developing clear vision and direction to overcome complex problems
- Ability to manage large and complex budgets with an emphasis on value for money and efficiencies.
- A detailed knowledge and understanding of leading edge service delivery and the ability to translate this into service transformation.
- Ability to provide visible and supportive transformational leadership, empowering, enabling, motivating and developing the workforce to achieve significant, sustainable service improvements and outstanding results.
- Ability to operate effectively within the democratic processes, with the political acumen and skills to develop productive working relationships with Council Members.
- Outstanding interpersonal and communication skills to relate effectively to employees, Council Members, the general public and other stakeholders to engender respect, trust and confidence.